



Demolition Permit Application

7660 Woodway Dr, Suite 460 Houston, Texas 77063, Phone: (713) 782-1757

bldgofficial@pineypt.org

Date: _____

Contractor Name: _____

Type of Application: Demolition Permit _____

Contractors Phone: _____

Property Address: _____

Contractors Email: _____

Note: Submittal will not be accepted unless all items in the checklist have been completed.

Demolition Permit Checklist			
	Type of Application	Description	Application Form <small>(please print and attach forms)</small>
	Demo Permit Application	This permit application is required for any house demolition. The City Forester must authorize the permit before work begins.	Demolition Application Form
	Copy of the Survey	A copy of an existing survey is required with this application request. Survey copies do not need to be brand new.	*Attach Survey
	MVWA Approval for Demolition	The Memorial Village Water Authority must approve any house demolition application.	MVWA Application
	Proof of Ownership	The Applicant must provide proof of ownership, such as a copy of the deed, property title, or a record from HCAD.	*Attach Proof of Ownership
	Plumbing Permit for Sewer Disconnect	A plumbing sewer disconnect permit needs to be applied for. A site plan from the plumbing contractor on the proposed disconnects should be attached to your plumbing application for city foresters' approval. Do the best you can to show the sewer disconnect location.	Plumbing Permit Application
	Neighbor Notification Letter	Contractors must submit a friendly neighbor letter to everyone on the street. Friendly neighbor letters are submitted to the city as part of your demo application. The letter must be stamped, unsealed and submitted along with your demo application. The letter must include an estimate starting date and a point of contact.	*These letters are mailed once the demo application is approved
	Tree Disposition Plan	This form needs to be completed regardless of whether no trees are to be removed. The City's Forester reviews all applications.	Tree Disposition Application
	Helpful Notes	This is helpful information that is useful for the demolition permit.	Notes
Please print this document and attach this to all the documents. You can drop off during normal business hours.			

Tree Ordinance for your review: [Ordinance No. 2019.01.28B](#)

Building Codes: IRC 2018, NFPA-70-2023, IPC 2018